Reserve Waiver Report

IntroductionThis guide provides the procedures for running a report of waivers for
Reservists in a certain waiver status in Direct Access (DA)

Procedures See below.



Procedures,

continued

Step	Action						
3	Enter a Run Control ID, if you already have one set up, click Search and skip						
	to Step 10.						
	Parka diala a Oscara						
	Schedule a Query						
	Enter any information you have and click Search. Leave fields blank for a list of all values.						
	Find an Existing Value Add a New Value						
	▼ Search Criteria						
	Search by: Run Control ID begins with						
	Case Sensitive						
	Search Advanced Search						
	Find an Existing Value Add a New Value						
4	Click Add a New Value tab.						
	Schedule a Query						
	Enter any information you have and click Search. Leave fields blank for a list of all values.						
	Find an Existing Value Add a New Value						
	▼ Search Criteria						
	Search by: Run Control ID begins with						
	Case Sensitive						
	Search Advanced Search						
	Find an Existing Value Add a New Value						

Procedures,

continued

Step	Action
5	Enter a Run Control ID and click Add
	Schedule a Query
	Eind an Existing Value Add a New Value
	*Run Control ID Waivers
	Add
	Find an Existing Value Add a New Value
6	In Query Name , enter a wild card search % (percent sign) plus at least 3 letters followed by a % and click Search .
	Schedule Query
	Run Control ID Waivers Report Manager Process Monitor Run
	Query Name %Waivers% Search
	*Description
	Save Add Update/Display
7	This message will display. Click OK
,	This message will display. Click OK.
	You do not have access to this query, to search for your queries make sure the Query Name field is blank.
	The PeopleCode program executed an Error statement, which has produced this message.
	ок

Procedures,

continued

Step	Action						
8	Clear the field and click Search again.						
	Schedule Query						
	Run Control ID _W	aivers	Report Manager	Process Monitor	Run		
	Query Name		Search				
	*Description						
	Save			Add	Update/Display		
9	In Query , enter %W	AI% and	click Search.				
			Scheduled Query Search	Page	×		
	*Query Type: Queries		~		Help		
	%WAIV%		Search				
	Query.						
			∢ ∢ 1-12	2 of 1499 🗸 🕨	View 100		
				,			
	ACA_SAMPLE_FOR_EXTRAC	Γ1	Sample ACA Extract Employees 1		Public		
	ACA SAMPLE FOR EVTRAC	го	Sample ACA Extract Employees 3)	Public		
10	A list of all available In this example we cl NOTE: CG WAIVE	waiver r icked the RS is a l	eports in DA will di cCG_WAIVERS_(arge file of all waive	splay. C D link. ers (over 10.000	lines).		
	_	Schedule	d Query Search Page	×	,		
	*Query Type: Queries	~		Help			
	Query: %WAIV%		Search				
	Query		▲	▶ View All			
	CG_ACC_WAIVER_EXTRACT	CG Accessions Wa	ver Extract	Public			
	CG_ALL_WAIVERS	List of all AUSCG w	aiver	Public			
	CG_BRD_SWE_AUDIT_WAIVERS	SWE Audit Waivers		Public			
	CG_EMPLREV_WAIVER_QRY	RY Employee Review Waiver Query		Public			
	CG_PHS_WAIVERS_RPT	PHS Waivers Repo	t	Public			
	CG_WAIVERS	Non-Medical Waive	rs Issued	Public			
	CG_WAIVER_CD	Non-Med Waivers I	ssued by Code	Public			
	Return						
	<			×			

Procedures,

continued

Step		Action						
11	Select the Waiver Category Code lookup icon.							
	Help CG_WAIVER_CD							
	*Waiver Category	y Code						
	*Waiver	r Code Q						
	OK Cancel							
12	There are several co	odes to choose from, scroll down and click RSVWAIVER .						
	L	_ook Up Waiver Category Code ×						
	Search by: Conten Search Cano Search Results	Help help help help help help help help h						
	View 100	1-53 of 53 ▼ ▶ ▶						
	Content Type D	Description						
	ADDL_COURSES A	Additional Training						
	ADMINWAIVER A	Administrative Waivers						
	RESP	Responsibilities						
	RETWAIVER	Retirement Waivers						
	RSVHSWAIVER	Reserve Drill Waivers						
	RSVWAIVER	Reserve Waivers						
	SOC	Secondary Occupation Code						

Continued on next page

Procedures,

continued

tep	Action				
13	Select the Waiver Code lookup icon.				
	CG_WAIVER_CD				
	*Waiver Category Code RSVWAIVER Q				
	*Waiver Code Q OK Cancel				
14	Select the Description link of the waiver type you are looking for.				
	Look Up Waiver Code	×			
	Search by: Description begins with	Help			
	Search Cancel Advanced Lookup				
	Search Results				
	View 100 I 1-10 of 1	10 🗸 🕨 🕨			
	Description	Content Item ID			
	Allow SELRES ADT-AT waiver for Ann Training (AT) participation standards for suff cause	RSV-ADT-AT			
	Allow reserve order days to count as ADT-AT days	RSV-P-AT			
	Allow an order for a member with more than 1095 days in ADOS orders	RSV1095D			
	Allow an order that will result in member accumulating more than 16 yrs of active service	RSV16YR			
	Allow an order for a member with more than 18 years active service at end of order	RSV18YR			
	Allows a member to perform more than 30 days ADT-OTD in a fiscal year	RSV30DAY			
	30 year TCS Officer Waiver	RSV30TCS			
	30 year TIS Enlisted Waiver	RSV30TIS			
	Allow an order for a member over 59 at end of order	RSVAGE60			

Procedures,

continued

Step		A	Action				
15	Click OK.						
	CG_WAIVER_CD	H	elp				
	*Waiver Category Code R	SVWAIVER C					
	Waiver Code R	SV-ADT-AT C					
16	Click Save and then clic	k Run.					
20	Schedule Query						
	Run Control ID Waivers		Report Mana	ager Proc	cess Monitor	Run	
	Query Name CG_WAIVER_CD		Search				
	*Description Non-Med Waivers Is	sued by Code					
	Update Parameters						
	Prompt Name	Value					
	JPM_CAT_TYPE	RSWWAIVER				*	
	JPM_CAT_ITEM_ID	RSV-ADT-AT				*	
	Save				Add	Update/Display	
17	In Server Name, select	PSUNX from	the drop-do	wn and c	lick OK	•	
		Proces	s Scheduler Request			×	
	User ID 1234567		Run Control II	0 Waivers		Help	
	Server Name PSUNX	~	Run Date 11/07/2023				
	Recurrence	~	Run Time 11:14:11AM		Reset to Current	Date/Time	
	Time Zone Q						
	Select Description	Process Name	Process Type	туре	*Format	Distribution	
	PSQUERY	PSQUERY	Application Engine	Web 🗸	TXT 🗸	Distribution	
	OK Cancel						

Procedures,

continued

Step	Action					
18	Click the Process Monitor link.					
	Schedule Query					
	Run Control ID Waivers Report Manager Process Monitor Run					
	Process Instance 1475577					
	Query Name CG_WAIVER_CD Search					
	*Description Non-Med Waivers Issued by Code					
	Update Parameters					
10	If applicable click Refresh until Run Status displays Success and Distribution					
17	Status displays Posted Click the Details link					
	Process List					
	View Process Request For					
	User ID 1234567 Q Type V Last V 1 Years V Refresh					
	Server Name Q Instance From Instance To Clear					
	Run Status Distribution Status Save On Refresh Report Manager Reset					
	▼ Process List					
	Imp Q Imp Imp Imp Imp Imp					
	Select Instance Seq. Process Type Process Name User Run Date/Time Run Status Distribution Details Actions					
	□ 1475577 Application Engine PSQUERY 1234567 11/07/2023 11:14:11AM EST Success Posted Details					
	Go back to Schedule a Query					
	Save I NOUIY					
20	Click View Log/Trace.					
	Process Detail ×					
	Process Help					
	Instance 1475577 Type Application Engine					
	Name PSQUERY Description PSQUERY					
	Run Status Success Distribution status Posted					
	Hold Request					
	Location Server Queue Request					
	Server PSUNX ODelete Request					
	Recurrence Re-send Content Restart Request					
	Date/Time Actions					
	Request Created On 11/07/2023 11:15:45AM EST Parameters Transfer Pup Anytime After 11/07/2023 11:14:11AM EST Message Log View Locks					
	Batch Timings Began Process At 11/07/2023 11:15:555AM EST					
	Ended Process At 11/07/2023 11:16:09AM EST					
	OK Cancel					
I						

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Procedures,

continued

Step	Action							
21	Click the .csv link Name.							
		View Log/Trace	×					
	Report		пер 🛓					
	Report ID 1503428 Name PSQUERY Run Status Success	Process Instance 147557 Process Type Applicat	7 Message Log ion Engine					
	Non-Med Waivers Issued by Code Distribution Details Distribution Node RPTNODE File List	-Med Waivers Issued by Code stribution Details Distribution Node RPTNODE Expiration Date 01/06/2024						
	Name	File Size (bytes)	Datetime Created					
	AE_PSQUERY_1475577.stdout	289	11/07/2023 11:16:09.927905AM EST					
	CG_WAIVER_CD-1475577.csv	1,157	11/07/2023 11:16:09.927905AM EST					
	Distribute To							
	Distribution ID Type	*Distribution ID						
	User	1234567	67					
	Return							
	4		►					
22	It will ask you to Save it som	newhere.						
	> 👑 Windows (C:)	Whiteboards 🔷 7/13/2	2023 8:45 AM File folder I					
	File name: CG_WAIVER_CD-1475577							
	Save as type: Microsoft Excel Comma Sepa	rated Values File	~					
	∧ Hide Folders		Save Cancel					

Procedures,

continued

Step	Action					
23	You can now go to where you saved it or click the fast link that displays below.					
			☆	ភា 💷 🚽	·	
	-					
	Recent	download hi	story	×		
	CG 1,11	_WAIVER_CD-1 57 B • Done	475577.csv			
	Full down	lload history		ß		
24	Here is how	the report dis	plays. It ha	s been brok	ten out to sho	ow all the fields
	cicarry.	1				
	A	В	С	D	E	F G
	1 ID	Name	Grant Date R	Request Date	Renewal Date	Waiver Ca Waiver Code
	2 1234567	Bobby Mercer	6/13/2020	6/13/2020	9/30/2020	RSVWAIVIRSV-ADT-AT
	3 1122334	ANGEL MERCER	6/24/2022	6/24/2022		RSVWAIVIRSV-ADT-AT
	4 1112234	Jeremiah Mercer	7/21/2022	7/21/2022		RSVWAIVIRSV-ADT-AT
	5 1111223	Jack Mercer	7/15/2020	6/13/2020		RSVWAIVIRSV-ADT-AT
	6					
			1			
	H I	J K	L	M	N 0	PQR
	Descr Aviatio	on FStatus Waiver S	t Expiration Date	Physician Com	iments	signed by Pase Alamada CO
	Allow SELN	Δ	2 9/30/202	2 0.6	-AT annual waiver of	f annual ADT-AT
	Allow SEL N	A	9/30/202	2 ADT	-AT for FY-22 waive	ed by Command (first waiver)
	Allow SEL N	A	2 9/30/2020	0 Ann	ual waiver of ADT-	AT per unit CO